



2020 Summer Performer Grants: Updates & FAQ

4/17/2020 – 10:00-11:00am

Agenda

- Welcome & Basic Overview of Grant
- (Summer) Programming in uncertain times
- What are the changes to this year's performer grant?
- Virtual performance discussion
- Review of grant paperwork
- Q&A

Overview of Performer Grants

- \$200 grant to supplement summer* programs for youth and families at Vermont public libraries
- Libraries can hire any performer they desire with grant monies, as long as the performance is geared towards youth/families
- Libraries are encouraged to collaborate on programming

Before we dive in, take a deep
breath...



Focus on meeting the needs of the young people you serve

How can you best meet families' needs this summer?

- Try to bring a sense of normalcy, as much as possible
- Meet their physiological needs safely
- Share relatable content that connects to their interests
- Engage young people in working toward outcomes that enhance their self-efficacy, esteem, and knowledge of the world



What's different for 2020?

2019

- Performances must be held between June 1 – August 31.
- Virtual performances are not an option.
- Grant monies must be spent by August 31.
- Reporting is due by September 30.

2020

- **Performances must be held between June 1 – October 15.**
- **Virtual performances ARE an option.**
- **Grant monies must be spent by October 15.**
- **Reporting is due by November 15.**

Virtual Performances

- Virtual performances **must** be held live at the agreed upon time and date as decided by the grantee and the performer. Recordings of the performances may be created, but this is up to the discretion of the performer. It is **not** permissible for grantees to spend grant funds on previously recorded performances.
- Virtual performances **must** be held on a digital platform that is free for patrons to access, i.e. YouTube, Facebook, etc. Patrons should not have to pay to view the performance or to download any software that may be needed to view the performance (ideally, a platform that does not require a software download should be used.)
- Virtual performances *should* be given by performers who live in Vermont or bordering states/provinces (New Hampshire, Massachusetts, New York, and Quebec.) We encourage grantees to support the same local performers that they would have hired if hosting an in-person performance. However, the choice of performer is ultimately up to the grantee.
- Virtual performances **must** be geared towards youth and families.
- Virtual performances *should* start to be advertised no later than two weeks before the scheduled performance. Performance dates and access information should also be submitted to VTLIB for addition to a virtual performance calendar that will be shared on the VTLIB website at: libraries.vermont.gov/VirtualPerformanceCalendar.

A note about platforms

	YouTube	Facebook	Zoom	MS Teams	Cisco Webex
Patron Access	Link	FB Page or Link	Link + Install	Link + Install	Link + Install
Interaction	Comments	Comments + Reactions	Cam/Voice/Chat optional	Cam/Voice/Chat optional	Cam/Voice/Chat optional
Cost	Free	Free	Free is limited, Pro \$14.99/month	Temp Free	Temp Free

Grant Paperwork

Pre-Performance

- W-9
- Certificate of Insurance
- Grantee information form
- Grant agreement, part 2

Post-Performance

- Reporting document

How to Return to VTLIB

*Complete everything in Adobe & email (if you have Fill & Sign capability)

*Complete everything in Adobe but signature, print, sign, scan, and email (if you don't have Fill & Sign capability)

*Print, complete, scan, and email

Scanning alternative (using Smartphone):

- <https://support.apple.com/en-us/HT208481>
- <https://support.apple.com/lv-lv/HT205751>
- <https://www.cnet.com/how-to/five-apps-for-scanning-documents-on-your-iphone/>
- <https://www.androidcentral.com/best-apps-scanning-your-documents>

Electronic Signatures

- VT Libraries will use OneSpan to gather signatures and send executed grants to individual libraries.
- OneSpan has been approved by the State Attorney General's office as an accepted tool for signing documents.
- VT Libraries will enter individual grants into OneSpan and set the signing order.
- Once both parties have signed an executed copy will be sent through OneSpan to all signing parties + any designee the individual library requests.
- It is important that individual libraries provide the name, title, and email address of the party authorized to sign on behalf of your library.
- Libraries do not need any specific software to utilize OneSpan nor will they be asked to download a program. The program will send a signing invite via email (ADS – E-Signature e-sign *live*) and then walk the signer through signing and signature approval.
- Libraries may use a computer, laptop, pad, cell phone or any other device you receive email on.
- Depending on your email settings the OneSpan invite may be directed to your "other" "promotional" or "junk" folders.

QUESTIONS



Contacts and Reminders

- **Susan Whitney**, Contracts & Grants Administrator
susan.whitney@vermont.gov
-> *Paperwork & financial questions*
- **Jonathan Clark**, Youth Services Consultant
jonathan.l.clark@vermont.gov
- **Jennifer Johnson**, Library Advancement Assistant
jennifer.johnson@vermont.gov
-> *General summer reading & programming questions*

Sign up for Lib.VTYAC!

Contact Josh Muse at
joshua.muse@vermont.gov

Summer Reading Webinar

May 4 – 2:00-3:00pm

https://libraries.vermont.gov/services/continuing_ed