



MOVIE LICENSING USA PUBLIC LIBRARY OUTDOOR EVENT FORM

Name: _____

Phone: _____

Email: _____

Library Name: _____

Library Address: _____ License # _____

Date of Showing(s): _____

Screen Size: _____

Chosen title(s) (from the attached list): _____

Plan for limiting attendance to less than 50 people? _____

TERMS & CONDITIONS

Showing must take place on library property and must be limited to a maximum of 50 patrons attending. Drive-in showings should not be offered if a commercial drive-in theatre is within 10 miles of the library site. The movie title selected must be chosen from the attached list.

ADVERTISING GUIDELINES

For outdoor showings, you may advertise in your library, on your library's website and directly to staff and patrons via mail, email or other direct messaging.

COVID-19 Pandemic Safety Requirements

You are fully aware and in compliance of the current shelter in place, stay at home, isolation or quarantine orders for your State, County, and City in the area and date in which your screening is planned to take place. You are also aware of your local restrictions in regard to essential and non-essential businesses. Swank assumes no responsibility in ensuring the compliance of your organization or screenings as it relates to the state and local shelter in place orders. Initial Here: _____

Signature of Responsible Party: _____

Printed Name: _____

Date: _____

Please email completed Event Form to libraries@swankmp.com for approval.