

LIBRARY CONSULTANT, SERVICES TO CHILDREN, TEENS AND FAMILIES

Vermont Department of Libraries

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Job Description

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The Vermont Department of Libraries seeks a skilled, motivated, and innovative librarian to serve as State Consultant for Library Services to Children, Teens and Families. The successful candidate will provide consulting, instruction, program development, and administration for the Department, and statewide leadership in the areas of library services to youth and families, early literacy, advancement of reading for children and teens, and lifelong learning. May also have consulting duties associated with general operations and governance of small libraries. Duties include: consulting and professional development instruction for Vermont public library personnel; collaboration with partner organizations and state agencies on issues related to children, families, and lifelong learning; program administration; public relations; conference planning; coordinating three statewide children's book awards; and working with school libraries. Statewide travel and attendance at out-of-state meetings is required. This job calls for a well-organized individual who will represent the Department in statewide partnerships and initiatives, apply research-based planning, program development, and assessment, and use current library trends to advance local library services to youth and families.

Education and Experience

Requires a Master's degree in library science from an institution accredited by the American Library Association AND five (5) years or more professional library experience after the degree, including four (4) years or more in youth services in a public library, and including responsibility for collection development for children and teens.

Experience and Skills: Expert knowledge of library theory and practice and library literature, particularly related to children's services in public libraries; ability to communicate effectively orally and in writing; ability to plan, develop, administer, and evaluate programs; ability to design and implement professional development training; ability to write and interpret policy; ability to collect and analyze data and write reports; and ability to establish and maintain effective working relationships with co-workers, associates, local library staff, trustees, policymakers, and partner organizations. Must have extensive technical skills, including good command of standard office software, social media, Internet searching, and use of library information technology.

The Department of Libraries is based in Montpelier, Vermont, located about 40 miles south of Burlington. Vermont has 183 public libraries; most of which serve small and rural communities with populations less than 5,000. Vermont is a progressive and innovative state with a population of 626,000 and is known for its robust farmer's markets, beautiful landscape, outdoor recreation, fine colleges and universities, and strong sense of community. The Department of Libraries is embarking on a new strategic plan and the Library Consultant for Services to

Children, Teens and Families will work closely with a team of library advancement consultants. This is a great opportunity to help shape the future of Vermont libraries!

For more information, using the subject line "Youth Consultant," contact:
LIB.Contact@vermont.gov

Job Code: 220302

Pay Plan: Classified

Pay Grade: 26 (starting at \$26.92/hour)

Application Deadline: September 18, 2016

To Apply: Online State of Vermont application required with these additional documents: resume, cover letter addressed to the State Librarian, and a professional writing sample (no longer than 3 pages).