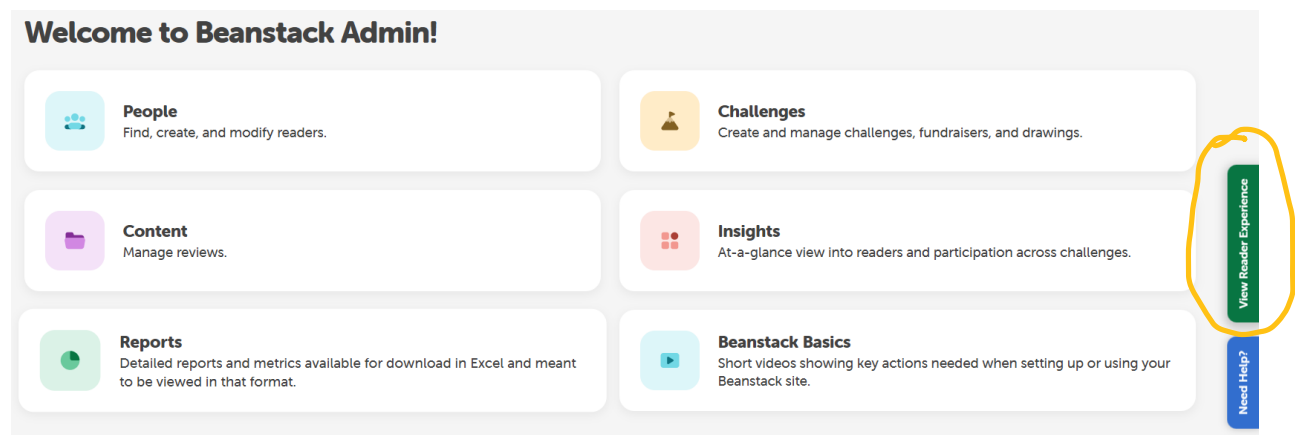We have created a staff preview of the challenge to encourage you to become familiar with the Summer Reading challenge and the Beanstack interface. The challenge is a duplicated version of what is being offered to patrons. This document will walk you through how to participate in the preview challenge by logging reading minutes, participating in activity challenges, and earning digital badges.

1. **Login to your library admin page**

Since it is a staff challenge, you will first have to login to your library admin account. If you need a refresher on how to do this refer to [this page](#).

2. **View Reader Experience**

Once you are logged in, Click on "View Reader Experience" from the green tab on the right side of the landing page.

It may ask you to update information for the adult reader account attached to your admin account. You can just click through it but do not need to update any information related to that account. Now you should be able to see a challenge that is called **STAFF PREVIEW - Summer 2024: Adventure Begins at Your Library (All Ages)** with the adult reader account attached to each admin account.

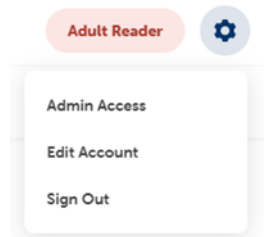3. **Click "Join Challenge" to participate**

The STAFF PREVIEW is a copy of the 2024 Summer Reading Challenge so you can get the reader experience before it is available to the public. Feel free to log minutes read and complete activity badges. You do not need to read books or complete the activities to earn the badges for the preview, but we do encourage you to read through all the activities and earn badges. This is intended to help you get a feel for the challenge so you can better promote it and incorporate it into your summer programming.

STAFF PREVIEW: Summer 2024: Adventure Begins at Your Library (All Ages)

4. When you are done with the reader view you can click on the gear icon in top right corner to go back to the admin view by clicking "Admin Access".

5. Feedback is appreciated! The challenge will not change significantly before June 1st but there may be a few minor changes made. If you have suggested edits or additions, please email feedback to jonathan.l.clark@vermont.gov.