



## **ABLE Library, Vermont Department of Libraries Local Recording Program Selection Process**

### **Introduction**

The ABLE Library Recording Program provides Vermont residents who qualify for services from the ABLE and the Library of Congress National Library Service for the Blind and Print Disabled (NLS) to access books and information through their local public libraries. The Local Recording Program is designed to complement the NLS audiobook collection by offering recordings of books of special interest to Vermonters, including books written by Vermont authors, books about Vermont, and books set in Vermont.

### **Purpose**

This document provides selection criteria for materials to be recorded by volunteers for the ABLE Local Recording Program which are not provided by the NLS.

### **Intellectual Freedom**

The ABLE Recording Program follows the selection guidelines as stated in the NLS "Collection Building Policy" and the Vermont Department of Libraries' Collection Development Policy.

### **Responsibility for Selection of Materials for Recording**

Suggestions for the inclusion of titles in the locally recorded collection should be made to the ABLE Library Director, who is responsible for the selection of titles for local recording.

### **Selection Criteria for Locally Produced Digital Books**

General considerations in the selection of materials to be recorded include positive evaluation in established professional reviewing sources, public interest, need of subject representation in the collection, availability, and patron demand.

ABLE patrons, members of the public, ABLE Library staff, and Department of Libraries' staff are encouraged to recommend books for recording.

Receipt of recommendations by patrons does not oblige the ABLE Library to record those materials. All recommendations will be considered per the ABLE Library's regular selection process.

The ABLE Library does not typically record textbooks, general reference materials, manuscripts, or unpublished works.

### **Additional Selection Considerations**

In addition to the NLS "Collection Building Policy," and the Department of Libraries' Collection Development Policy, the following will be considered when selecting materials for recording:

- availability of materials from NLS or other easily accessed sources will not be considered for recording unless the item is only available in formats the requestor cannot use;
- language that exceeds the capability of available volunteer narrators and/or reliance on complex charts, illustrations, or images within the narrative text;
- capacity of staff and volunteer readers; and
- availability of recording studio time.

### **Resources**

National Library Service for the Blind & Physically Handicapped (NLS)  
Collection Building Policy

<https://www.loc.gov/nls/who-we-are/guidelines-and-specifications/collection-building-policy/>

Vermont Department of Libraries  
Collection Development Policy

[include link when available]