

## 2024 Vermont Library Directors Summit

Thank you for registering for the 2024 Vermont Library Directors Summit. We look forward to our first in-person Director's Summit since 2019 and welcome you to a day of learning and conversation. Below are some nuts-and-bolts about the day's plans, but if you have any questions that are not covered here, please reach out before Monday at 2:00 pm and we'll get back in touch!

- [Joy Worland](mailto:joy.worland@vermont.gov), Consultant for Continuing Education and Small & Rural Libraries, (802) 798-2567 joy.worland@vermont.gov
- [Kevin Unrath](mailto:kevin.unrath@vermont.gov), Consultant for Library Operations, (802) 272-4386, kevin.unrath@vermont.gov

### Location, Parking, and Accessibility

The Summit will take place in the large conference room at the Pavilion Building, 109 State St Montpelier, just to the right of the State House. The entrance to the conference room is on Governor Davis Avenue: see [this helpful map for the exact location](#). Here's a link to the entrance on [Google Maps](#) if you are dropping people off before parking.

All Parking except accessible parking is administered by the city of Montpelier. Here's the [parking information site for the city](#). The State Street and Jacobs lots are the closest to the Summit location: here a [detailed map of all the parking lots](#). Carpooling is highly recommended, as parking is limited. One simple carpooling option is to meet others at the [Dog River Park and Ride](#) just off Exit 8 and then take one car into the city.

Accessible parking (for those with a placard) is available in any of the metered parking spaces for free with with no time restriction, as per [Vermont DMV policy](#). The spaces on State Street near the corner of Governor Davis are the closest ones to the main entrance, which is accessible.

If you require reasonable accommodation for any disabilities, please reach out to Joy or Kevin as soon as possible so we may do our best to provide accommodations.

### Conference Room Facility Details

There is security at the entrance to the Pavilion Building: people cannot bring weapons or contraband substances, and bags are subject to search. Let security know you're attending the Director's Summit, and they'll direct you how to access the space (which is on the same level as the entrance, just around the corner).

There are restrooms and a water bottle filling station available near the conference room, and the Department will provide morning coffee and light snacks. Bring a reusable bottle to cut down on waste if you have one.

Lunch is planned for 12:15-1:15 in the State House cafeteria, a short walk from our room, but if you would prefer to bring your own lunch or order something to go from one

of the wonderful Montpelier restaurants, that's an option as well – the cafeteria allows for outside food to be brought and eaten on site. Department of Libraries staff will be on hand to enjoy lunch with you!

Following lunch, we hope to take a group photo of attendees in front of the State House if the weather cooperates.

For note taking, a pad and paper or laptop with full battery to start is recommended – there are a limited number of electrical outlets in the space available for charging.

### Detailed Conference Agenda

We have an exciting program, with time for conversation and some great speakers:

9:00-9:20	Welcome! Coffee and mingling	
9:20-9:30	Opening Remarks	Cathy Delneo, State Librarian and Commissioner of Libraries
9:30-10	1 <sup>st</sup> Amendment Audits: Best Practices	Joy Worland, Department of Libraries and Mary Danko, Fletcher Free Library
10-10:15	Updates from the Vermont Library Association	Mary Danko, President, Vermont Library Association
10:15-11	Facilitated discussion session – Municipal libraries – Incorporated libraries	
11-11:15	Break	
11:15-12:15	<i>Department updates: Act 150, Model Policies, Connecting and Facilitating Learning</i>	Cathy Delneo, Kevin Unrath, Joy Worland, Department of Libraries
12:15-1:15	Lunch with Department of Libraries Consultants	
1:15-1:30	Group photo	Capital steps
1:30-2:00	Open Meeting Law updates with the Secretary of State	Secretary of State Sarah Copeland Hanzas and/or Staff
2:00-2:30	Facilitated discussion session – Large(ish) libraries – Smaller libraries	
2:30-2:50	250 <sup>th</sup> Anniversary Commission	Christopher Kaufman Ilstrup, Director of the Vermont Humanities Council and member, 250 <sup>th</sup> Anniversary Commission
2:50-3:00	Closing and evaluation	

We look forward to a great day, and again, don't hesitate to reach out with any questions or concerns you may have. – *Joy and Kevin*