



## Getting Started with The Palace Project with Your Virtual Library Card

1

### Download

The Palace Project app is available in both the Apple App Store for iOS phones and tablets and the Google Play Store for Android phones and tablets.

2

### Connect

Open the Palace app, tap "Find Your Library," and type or scroll to find your library's name to access their collection of ebooks and audiobooks.

3

### Browse

Browse available titles by selecting any of the headings to view additional or related titles. Or, search for a specific title by selecting the magnifying glass in the upper right corner of the screen.

4

### Borrow

Select the desired title and click "Get." If your book is currently unavailable, click "Reserve" to place a hold. After choosing to get or reserve a title for the first time, you will be prompted to sign in with your barcode number and password/PIN. This is your Palace virtual library card and not your regular library card. For your first login, you will need to make a virtual library card.

5

### Create a Virtual Card

Select "Create Card" to fill out the form to make a virtual library card. Select "yes" to one-time geolocation to make the card, and then you can turn that off in your app settings. Enter your name, email address, and create a password to submit the form. Check your email to get your barcode number and click the verification link to activate the card. From there, you can login to the app.

6

### Read

Once your book has been downloaded, click "Read" or "Listen" and enjoy! Borrowed titles can be easily accessed by selecting "My Books" at the bottom of the screen.



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