

2009 CHARTS EXPLAINED

Totals and medians are given on individual charts where meaningful

Vermont Public Libraries, 2007-2008

Note: libraries that did not submit data are not listed.

Town in which the library is physically located (Note: it may serve more than one town)

Library name

Population of town or towns served using estimated 2007 figures from U.S. Census

Hrs/Wk – number of hours open weekly in winter

FYends – ending date of last completed fiscal year, usually somewhere between 12/31/07 and 6/30/08.

MeetsStds – whether or not the library meets the minimum standards for Vermont Public Libraries in 2007

Public Libraries serving _____ population, 2007-2008 staffing

Town in which the library is physically located (Note: it may serve more than one town)

Population of town or towns served using estimated 2007 figures from U.S. Census

ALA-MLS – fulltime equivalent librarians holding a Master's degree in Library Science from a program accredited by the American Library Association

FTELibns – number of fulltime equivalents on staff holding title of "Librarian"

OthStaff – number of fulltime equivalents on staff not holding title of "Librarian"

TotFTE – total fulltime equivalents, based on a 40 hour work week, on staff

VolHrs – number of volunteer hours in a typical week

SqFt – total square footage of library space

Hrs/Wk – number of hours open to the public in a typical week in winter

Public libraries serving _____ population, 2007-2008 income

Town in which the library is physically located (Note: it may serve more than one town)

LocalTax – local tax funds received during fiscal year. This may include funds from more than one municipality. Usually does not include in-kind support such as heat, lights, rent, etc.

StateInc – grant funds received from the Department of Libraries

OtherInc – funds received from interest on endowments and savings, fundraising, and other local sources.

Does not include in-kind support.

TotalInc – total income received from all sources including local tax, other income, and operating grants, but excludes State Income (grant funds received from the Department of Libraries)

PCTax – per capita tax support, derived by dividing LocalTax by the unduplicated population of all towns served

Grants – total grants received, mostly for operating, from a variety of sources, including: the Vermont Public Library Foundation/Freeman Foundation, Turrell Fund, and the Vermont Council on the Humanities

Fee Rev. – total revenue from non-resident borrowers' fees, if charged.

Public libraries serving _____ population, 2007-2008 expenses

Town in which library is physically located

Salaries – amount spent on staff salaries during fiscal year

EmpBen – amount spent on employee benefits such as social security, health insurance, retirement, etc. In some cases, tax funds spent on behalf of the library for employee benefits are not included if they do not come out of the library's operating budget.

TotStExp – total staff expenditure, including salaries and employee benefits

CollExp – amount spent on materials in collection, including books, magazines, audio visual items, electronic materials, etc.

OthExp – other library operating expenses such as utilities, programming, publicity, building maintenance, etc. Does not include capital expenses.

TotExp – total operating expenditures. Does not include capital expenses.

PCTotExp – total operating expenditures per capita, derived by dividing TotExp by the unduplicated population of all towns served

Capital - capital outlay, usually one-time expenses for building renovation or expansion

Public libraries serving _____ population, 2007-2008 book holdings

Town in which library is physically located

CollExp – amount spent on materials in collection, including books, magazines, audio visual items, electronic materials, etc.

PCCollnExp – per capita collection expenditure, derived by dividing CollExp by the unduplicated Population of all towns served

AdBks – number of adult books (volumes) owned

JuvBks – number of juvenile (children’s) books (volumes) owned

Books – total number of books (volumes) owned

PCVols – volumes of books owned per capita, derived by dividing Books by the unduplicated population of all towns served

Public libraries serving _____ population, 2007-2008 other holdings

Town in which the library is physically located

Audio – total number of audio items owned

Video – total number of video items owned

ElecForm – total number of items in electronic format (CD-ROM, computer diskette, etc.) owned for all ages

AdSubs – number of adult magazine subscriptions received, both purchased and as gifts

JSubs – number of juvenile magazine subscriptions received, both purchased and as gifts

Subscrip – total number of magazine subscriptions received, both purchased and as gifts

Total holdings – total number of all items owned, regardless of format, including books from book holdings

Public libraries serving _____ population, 2007-2008 services

Town in which the library is physically located.

Hrs/Wk – hours open weekly in winter

AdBorr – number of adults registered as borrowers

JBorr – number of children (0-14) registered as borrowers

RegBorr – total number of people registered as borrowers

%RegBorr – percentage of population registered as borrowers, derived by dividing RegBorr by the unduplicated Population of all towns served, and multiplying by 100. Libraries are asked not to supply these numbers if files have not been purged in the last five years.

Visits – total number of people visiting the library for any reason during the year. Many libraries collect this data using a sampling method.

PCVisits – visits per capita, derived by dividing Visits by the unduplicated Population of all towns served.

RefTrans – total number of reference transactions during the year. Many libraries collect this data using a sampling method. A “reference transaction” is defined as an information contact involving the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the library staff.

PCRef – reference transactions per capita, derived by dividing RefTrans by the unduplicated population of all towns served

Public libraries serving _____ population, 2007-2008 circulation

Hrs/Wk – hours open weekly in winter

AdCirc – number of adult materials of all types circulated during the year

ChilCirc – number of juvenile (children’s) materials of all types circulated during the year

TotCirc – total number of materials of all types circulated during the year

PCCirc – per capita circulation, derived by dividing Circ by the unduplicated population of all towns served

Turnover—Turnover rate, the average numbers of times an item circulated during the year

ILLTo – number of items provided on interlibrary loan to other libraries

ILLRec – number of items received on interlibrary loans from other libraries, including the Department of Libraries, other public libraries, and school, college, and special libraries nationwide. Does not include bulk loans from the Department of Libraries.

Public libraries serving _____ population, 2007-2008 programs and outreach

#AdProg – number of programs aimed primarily at adults and sponsored by the library

#Jprog – number of programs aimed primarily at children and sponsored by the library. Weekly storyhours or any series of programs are counted as separate programs.

#Progs – total number of programs for all audiences

AProgAtt – number of people who attended adult programs during the year

JProgAtt – number of people who attended children’s programs during the year. This can include adults who attended children’s programs.

ProgAtt – total program attendance

HomeDel – number of deliveries made to individuals’ homes during the year

DayCDel – number of deliveries made to day care providers during the year

OtherDel – number of deliveries made to other sites such as senior meal sites, recreation programs, bookmobile stops, swimming pools, etc. during the year

Public libraries serving _____ population, 2007-2008 computer services

#PCs – number of personal computers owned by the library

#PubPCs – number of personal computers owned and available for public use. This may include computers that are also used by staff.

Type/Access – Type of internet access: Dial up; High Speed (DSL, cable, etc.); Not Applicable

ElecUsers/Wk – number of people using the library’s computer resources (e.g., internet access, public access computers, CD-ROMs, online catalog) during a typical week

#Trained – number of staff and members of the public trained to use the library's computer resources during the year

Filters? – Is Internet access filtered: yes; no; children’s access only; unknown

Within the charts the following notations are used:

If a library reported an amount as 0 for a particular data element, a “– “ will be shown in the charts.

If a library left a particular data element blank, “na” has been inserted.

If a library did not file an annual report at all, the data elements will be reported as “unknown.”

If a data element cannot be meaningfully calculated, “NA” has been used.