

**VERMONT PUBLIC LIBRARY
FOUNDATION
PUBLIC LIBRARY GRANTS**

**Funded by
THE WINNIE BELLE LEARNED FUND
&
THE FREEMAN FOUNDATION ENDOWMENT**

REPORT FORM



**Vermont Public Library Foundation
c/o State Librarian's Office
State of Vermont Department of Libraries
109 State Street
Montpelier, Vermont 05609-0601**

Return **1 original** and **1 copy** of report (with 1 original and 1 copy of all attachments) to:

Vermont Public Library Foundation
c/o State Librarian's Office
State of Vermont Department of Libraries
109 State Street
Montpelier, Vermont 05609-0601

Your Report is due no later than one year after receipt of grant funds.



Vermont Public Library Foundation

Grant Report

(Due: no later than 1 year after receipt of grant funds)
Submit 2 copies (1 original w/signatures and 1 copy)

COVER SHEET

1. LIBRARY INFORMATION

Library Name:		
Address:		
City, State, Zip:		
Phone: 802-	Fax: 802-	E-Mail:

Library Director:		
Phone: 802-	E-mail:	
Person completing this report (<i>if different from Library Director</i>):		
Title:	Phone: 802-	E-mail:

2. Type of Public Library (*check one*):

Municipal **Incorporated** **Combined Public/School (i.e. Community)**

3. & 4. Type of Grant/Amount of Grant (*check one application type and enter amount*):

Winnie Belle Learned Fund
Amount of Grant: \$ _____

Freeman Foundation Endowment Fund
Amount of Grant: \$ _____

5. Total Expended:
Amount of Grant: \$ _____ + Amount of Matching Funds (*if applicable*) \$ _____ = **TOTAL** \$ _____

Library Name: _____

6. Project Name:

7. Report Narrative *(include the following)(Attach separate sheet(s)):*

- PROJECT SUMMARY/DESCRIPTION *(one paragraph)*
- GRANT ACTIVITIES & RESULTS *(include the following):*
 - QUANTITATIVE DATA/STATISTICS – How many? How much? How often? Etc.
 - QUALITATIVE DATA – What difference did the project make to your users? Who benefited? How do you know?
- SUSTAINABILITY *(describe efforts to sustain the project beyond the grant period)(if any):*
- OTHER ATTACHMENTS *(if you have any brochures, publications, advertising, photographs, surveys, or other testimonials or documentation about your project, please attach)*

8. CERTIFICATION

In making this report, we certify that:

- This library is a public library as defined by 22 VSA §101(B) - "established and maintained by a municipality or by a private association, corporation or group to provide basic library services free of charge to all residents of a municipality or a community and which receives its annual financial support in whole or in part from public funds."
- The information provided in this report is complete and accurate to the best of our knowledge.
- The grant funds received from the Vermont Public Library Foundation are an incremental increase to other current and anticipated library funding and are not replacing previously budgeted items.

SIGNATURES:

Library Director

Signature: _____

Name *(please print)*: _____ Date: _____

Chair, Library Board

Signature: _____

Name *(please print)*: _____ Date: _____

Library Name: _____