



State of Vermont
Department of Libraries
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Barre, VT 05641

Tel: 802-636-0040

Agency of Administration

Vermont Department of Libraries Circulation & Confidentiality Policy

The Department of Libraries serves Vermonters by ensuring equitable access to high quality information resources in a variety of formats.

The collections of the Vermont Department of Libraries can be accessed by:

1. State government employees, legislators and their support staff, and appointed state officials and board members.
2. Public, academic, and school libraries and library patrons; and
3. Vermonters who are blind, visually impaired, or who have a physical or reading disability that prevents them from being able to read standard print.

The Department issues Vermont State Library cards directly to State government employees, legislators and their support staff, and appointed state officials and board members, and circulates physical and electronic materials from the State Library Collection to these patrons. The Department issues ABLE Library accounts directly to qualifying Vermonters who are blind, visually impaired, or who have a physical or reading disability that stops them from being able to read standard print and circulates physical and electronic materials directly to these patrons.

The Department provides access to its circulating physical collections to libraries that serve Vermonters via interlibrary loan.

The Department participates in interstate interlibrary loan, lending materials in its physical collections to libraries in other states and borrowing materials from libraries outside of Vermont on behalf of other libraries in Vermont. To increase Vermonters' access to print resources, the Department also facilitates the lending and borrowing of physical materials between Vermont libraries and out-of-state libraries.

The Department provides all Vermonters with access to electronic resources including online databases, eBooks, and eAudiobooks via online platforms. Vermonters access these materials using their local library cards.

The Department of Libraries strictly follows **22 V.S.A. § 172** related to the confidentiality of library records.

Approved

DocuSigned by:

A handwritten signature in black ink, appearing to read "Catherine Delneo", written over a white background.

Catherine Delneo

State Librarian & Commissioner of Libraries
Vermont Department of Libraries