

# Meeting of the Working Group on the Status of Vermont Libraries

## Topic: Technology

May 20, 2022

9am-3pm

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## Microsoft Teams meeting

Join on your computer or mobile app at this URL:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NTE0MzJlYWVtMDMxOC00YThjLTkzNTgtNDc0YzBIZDU1Nzll%40thread.v2/0?context=%7b%22Tid%22%3a%2220b4933b-baad-433c-9c02-70edcc7559c6%22%2c%22Oid%22%3a%229e116f41-4f01-47b3-b284-bd089438b495%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTE0MzJlYWVtMDMxOC00YThjLTkzNTgtNDc0YzBIZDU1Nzll%40thread.v2/0?context=%7b%22Tid%22%3a%2220b4933b-baad-433c-9c02-70edcc7559c6%22%2c%22Oid%22%3a%229e116f41-4f01-47b3-b284-bd089438b495%22%7d)

Or call in (audio only)

[+1 802-828-7667](tel:+18028287667), [880759800#](tel:+1880759800) United States, Montpelier

Phone Conference ID: 880 759 800#

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## In-person Meeting Location: Vermont State Library 60 Washington Street, Barre, VT

Working Group members and members of the public who require a space to attend this meeting may do so at the Vermont State Library, located at 60 Washington Street, where a conference room will be set up with equipment to enable virtual attendance.

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# Agenda

## I. Call to Order (9:00am-9:15am)

## II. Changes to the Agenda (9:15am-9:20am)

## III. Public Comment (9:20am-9:30am)

## IV. Approval of Minutes & Housekeeping (9:30am-10:00am)

- November 12, 2021 (draft located here: [https://libraries.vermont.gov/sites/libraries/files/InitiativesProjects/LibraryWorkingGroup/Working%20Group%202021\\_11\\_21\\_Minutes.pdf](https://libraries.vermont.gov/sites/libraries/files/InitiativesProjects/LibraryWorkingGroup/Working%20Group%202021_11_21_Minutes.pdf) )
- January 14, 2022 (draft located here: [https://libraries.vermont.gov/sites/libraries/files/InitiativesProjects/LibraryWorkingGroup/Working%20Group%202022\\_01\\_14\\_Minutes\\_v4.docx](https://libraries.vermont.gov/sites/libraries/files/InitiativesProjects/LibraryWorkingGroup/Working%20Group%202022_01_14_Minutes_v4.docx) )
- March 25, 2022 (draft located here: [https://libraries.vermont.gov/sites/libraries/files/InitiativesProjects/LibraryWorkingGroup/WorkingGroup\\_2022\\_03\\_25\\_Minutes\\_v2.pdf](https://libraries.vermont.gov/sites/libraries/files/InitiativesProjects/LibraryWorkingGroup/WorkingGroup_2022_03_25_Minutes_v2.pdf) )
- Open Meeting Information

### Supporting Document: A Guide to Open Meetings

<https://outside.vermont.gov/dept/sos/Municipal%20Division/a-guide-to-open-meetings-january-2019.pdf>

## V. Establishment of Regular Meeting Schedule (10:00am-10:15am)

### Supporting Documents:

- **Proposed Meeting Schedule of Working Group on the Status of Vermont Libraries**
- **Draft Resolution 0001 Establish Regular Meeting Schedule of Working Group on the Status of Vermont Libraries**

**Action:** Vote to establish a regularly recurring meeting schedule for the working group through November 2023

## VI. Committee Finances (10:15am-10:30am)

- State Process for Reimbursement of Committee Members

**Supporting Document: State of Vermont Personal Expense Claim**

## VII. Report from Department of Libraries Staff on Subject (10:30am-10:45am)

**Guest: Josh Muse**, Vermont Department of Libraries Library Consultant IT

- Data Department of Libraries collects
- Information on topic regionally and national level
- Q&A from the Working Group with the subject matter expert

**VII. Brief Recess (10:45am-11:00am)**

**VIII. Testimony from the community (11:00pm-12:00pm)**

- 11:00am Rob Fish, Deputy Director, Vermont Community Broadband Board
- 11:15am Joshua Muse, Library Technology Consultant, Vermont Department of Libraries
- 11:30am Bree Drapa, Director, Westford Public Library
- 11:45am Karen McCalla, Librarian, Mill River Union HS, North Clarendon

**IX. Recess (12:00pm-1:00pm)**

**X. Testimony from the community (1:00pm-2:00pm)**

- 1:00pm Wendy Hysko, Director, Brownell Library, Essex Junction
- 1:15pm Susanna Kahn, Technology Librarian, Charlotte Library
- 1:30pm Kate Owen, Librarian, Thetford Academy
- 1:45pm Jessamyn West, Technology Librarian and Consultant

**XI. Discussion of the Working Group (2:00pm-3:00pm)**

- Identify key themes on topic of Technology heard during meetings
- Identify knowledge gaps
- Identify potential recommendations on the topic of Technology

**Actions:**

- Assign task of writing topic summaries to members of the Working Group for submittal at future Working Group Meetings
- Assign follow-up on knowledge gaps to committee members and/or Vermont Department of Libraries

**XII. Adjournment (3:00pm)**