

State of Vermont
Department of Libraries
 60 Washington Street, Suite 2
 Barre, VT 05641

Tel: 802-636-0040

Clarification on the Update on New Work Safe Additions to the Stay Home, Stay Safe Order dated April 17, 2020 and update on April 24, 2020 per VOSHA:

Requirement	Clarification
<p>To the extent feasible, prior to the commencement of each work shift, pre-screening or survey shall be required to verify each employee has no symptoms of respiratory illness (fever, cough, and/or shortness of breath), including temperature checks.</p>	<ul style="list-style-type: none"> • Note the wording “to the extent feasible.” • While a thermometer is recommended, it is not required. • Only personnel entering the workspace must be monitored. • While a daily log of personnel is not required, VOSHA highly recommends that the health and safety officer maintain a log in case there are future questions.
<p>All business operations must have a designated health and safety officer on-site who monitors and has the authority to stop or modify activities to ensure compliance with these mandatory health and safety requirements.</p>	<ul style="list-style-type: none"> • The health and safety officer is one designated person in each organization who is responsible for ensuring compliance with the health and safety requirements. • They do not need special training. • We recommend this is someone from library leadership. • Regardless of whether your library is incorporated or municipal, we strongly recommend connecting with the town to see if there is a health and safety officer who can serve in that role for the library. • Notify your staff, board, town (if applicable) of who is your health and safety officer.
<p>All employees, including those already working (except healthcare workers, first responders, and others already trained in infection control, personal protection/universal precautions), must complete, and employers must document, a training on mandatory health and safety requirements as provided by VOSHA, or another training program that meets or exceeds the VOSHA-provided standard by May 4, 2020.</p>	<ul style="list-style-type: none"> • Information on the required VOSHA training can be found here https://labor.vermont.gov/VOSHA • All personnel (including volunteers) must complete this training. The designated health and safety officer must keep a record of completed trainings. • VTLIB does not track training completion.

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<p>Signs must be posted at all entrances clearly indicating that no one may enter if they have symptoms of respiratory illness.</p>	<ul style="list-style-type: none"> • <u>Social Distancing Flyer (PDF) - 8.5x11 11x17</u> • <u>No enter sign by CDC</u> <p>We'll post additional ones on our COVID-19 page https://libraries.vermont.gov/covid19 as we find them.</p> <ul style="list-style-type: none"> • <u>Poster shared</u> by Christiane Carroll
<p>No congregation of employees is allowed. The employer shall limit the occupancy of the designated common areas, such as break rooms and cafeterias, so that occupants maintain strict social distancing of no less than 6 feet per individual. The employer shall enforce the occupancy limit and require employees to wipe down their area after use or shall ensure cleaning of the common areas at regular intervals throughout the day.</p>	<ul style="list-style-type: none"> • Break rooms may remain open as long as staff don't congregate • Ensure regular cleaning and disinfection of the space (including surfaces)

Special note for school libraries: The [VTLIB Curbside guidelines](#) were written with public libraries in mind. You must confer with your school administration and follow AOE guidance on curbside service for your library and what the specific rules apply to you.