

**New Annual Report Web Portal
Vermont Department of Libraries
November 2018**

The web portal for submitting data has been updated. It looks a bit different, but the overall functionality is still the same.

There is a new address - <http://collectconnect.baker-taylor.com:8080/login.aspx>

CollectConnect Help Contact Close

McIndoes Academy Survey List FAQ Instructions

2018 Vermont Public Library Report

SHOW STATUS

Survey Navigation

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F. Operating Expenditures : Part 1 SHOW LAST YEAR'S ANSWERS

Current and Recurrent Costs Necessary to Provide Library Services.

Include library expenditures as well as verifiable amounts spent by or on behalf of the library by local government, Friends groups or Trustees, even though these amounts do not flow directly through library accounts. These are amounts for which you or the group could produce a receipt or other paper trail, if necessary.

Collection Expenditures:

Can you specify the amounts of money spent on print materials, electronic resources and other materials?

If you can specify the amounts of money spent on print materials, electronic resources and other materials, enter those amounts in F01, F02 and F03.

If you have a total amount spent on collections, but can't separate print, electric and other materials, enter that amount in F04 and enter 0 in F01, F02, F03.

If you don't know how much money was spent on materials and resources, please enter 0 in F01, F02, F03 and F04 and continue to the next section.













F01 Amount spent for print materials. FLAG NOTE

F02 Amount spent for electronic resources. FLAG NOTE









F03 Amount spent for other materials (audio, video or other) FLAG NOTE

F04 This line is for a TOTAL amount spent on the collection, if you can't separate print, electronic, and other amounts. Please enter your data here.
If you spent NOTHING on the collection, this is also the correct choice for you. Choose this option and enter a zero (0) for the total.
(If you have the data for the sub-categories listed in the previous questions, and have been presented with this total by mistake, please uncheck the box above that indicates you only have a total and check the box that indicates you can specify more detail. If you have entered data for the sub-categories above, please do not make any entry on this line.) FLAG NOTE

Checkboxes - The biggest change in the new site is that it no longer uses checkboxes. As a reminder, these let users pick whether they could break down their stats into categories (adult and child, for example), or report one lump number, and then show or hide the corresponding fields (see below):

Can you specify the circulation count of adult and children's physical materials?		
Yes, we can specify the circulation count of adult and children's materials.	<input checked="" type="checkbox"/>	 
No, we cannot specify the circulation count of adult and children materials, but we have a total.	<input type="checkbox"/>	 
We don't know what our circulation is. (Continue to the next section.)	<input type="checkbox"/>	 
H12 Adult physical item circulation.	<input type="text"/>	 
H13 Children physical item circulation.	<input type="text"/>	 
H15 TOTAL PHYSICAL ITEM CIRCULATION (Sum of Lines H12 + H13 + H14) If you can only provide a Total amount, enter that amount on line H14 and enter "N/A" on lines H12 and H13 above.	<input type="text"/>	 

Unfortunately, check boxes aren't compatible with the new portal. In the new version of the site, all fields are visible, and users are instructed which to fill in based on their situation (see below):

<p>Can you specify the circulation count of adult and children's physical materials?</p> <p>If you can specify the circulation count of adult and children's physical materials, enter those numbers in H12 and H13.</p> <p>If you have a total count of physical materials, but can't separate adult and children, enter that number in H14 and enter 0 in H12 and H13.</p> <p>If you don't know the circulation count of physical materials, please enter 0 in H12, H13 and H14 and continue to the next section.</p>	
H12 Adult physical item circulation.	<input type="text"/> ?  
H13 Children physical item circulation.	<input type="text"/> ?  
H14 This line is for a TOTAL count of all circulation of adult and children materials. Please enter your data here. If you have entered data for the sub-categories above, please do not make any entry on this line.	<input type="text"/> ?  
H15 TOTAL PHYSICAL ITEM CIRCULATION (system calculated, H12 + H13 + H14)	<input type="text" value="0"/> ?  

Otherwise, the site has the same options as the old site, just in different places. For example:

Show Last Year's Answers – Click on this to display last year's data (I recommend having this on most of the time).

Question Mark – This icon shows additional instructions for each question.

Flag – Click this button if you'd like to mark a question to come back to later.

Prev & Next – Click these at the bottom of the screen to page through the report.

Index – Click the index on the left to jump between pages and sections.

Save – Click this button to save your data if you take a pause from working on the report.