**Library of Things Borrowing Rules and Release of Liability**Items included in the Library of Things were donated to the Rochester Public Library and were reported to be in Like New or Good condition, clean, and including all parts.

* Borrowers agree to return all items in clean and/or sanitized condition without undue wear and tear, and including all parts.
  + Upon loaning and returning, the library will make a cursory, visual inspection, but cannot guarantee the condition of each item each time it is loaned.
  + If a borrower notes missing parts, damage, or poor working condition, they should not use the item and notify the librarian upon return.
* Borrowers shall transport items in a manner that protects them from becoming soiled, the weather, or damaged.
* Borrowers who lose, damage, or render items unreturnable or unusable will be responsible for the cost of replacing the item. Items visibly soiled, with odors, missing parts, damaged, or broken will not be accepted for return.
* Borrowers agree to use materials only in the manner in which the manufacturer intended and with due caution.
* Borrowers agree to return the item(s) on or before the due date. The due date will vary from 1-60 days depending on the item and the due date will be provided at the time of pick-up. Overdue fines of $1 a day will apply on most items.
* The Library retains the right to refuse the loan of any item for failure to previously comply with any library terms of use, loss of damage of items, or a history of unreturned or chronically overdue materials.
* **By borrowing an item(s) from The Library of Things, I release the Rochester Public Library and the Town of Rochester from any and all liability from the use of borrowed materials for any reason.** *Following section completed by staff member*

Item borrowed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Value $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Overdue fine of $\_\_\_\_\_\_\_\_\_\_ per day will be charged for materials returned late.

Date borrowed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Due date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed name of borrower\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number \_( )\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_\_Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Patron account number \_\_ \_\_ \_\_ \_\_ \_\_ Name of staff/vol. loaning item \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Patron Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_**Policy approved March 8, 2022 Board of Trustees