

## StoryWalk® Circulation Guidelines

VTLIB is happy to provide a selection of StoryWalks® for circulation among Vermont libraries. Most of our collection of StoryWalks® was generously donated by Joanne Allen of Enosburg Elementary/Middle School.

For more general information about StoryWalks®, please review the following resources on the StoryWalk® page on the VTLIB website: [https://libraries.vermont.gov/vtlib\\_storywalks](https://libraries.vermont.gov/vtlib_storywalks)

- List of StoryWalks® available
- StoryWalk® FAQ & History (from Kellogg-Hubbard Library)
- Recording of VTLIB StoryWalk® webinar
- StoryWalk® guide from the Boston Children's Museum

StoryWalks® can be requested by emailing Jennifer Johnson ([jennifer.johnson@vermont.gov](mailto:jennifer.johnson@vermont.gov)). StoryWalks® have a borrowing period of 60 days from the time of pick-up unless otherwise specified.

Libraries may only have one (1) StoryWalk® in their possession, and/or one on reserve, at any given time. For example: In April, Your Town Public Library (YTPL) requests a StoryWalk® for May. Once that walk is received in May, YTPL can request one for June. However, YTPL cannot reserve walks for May AND June in April. VTLIB cannot guarantee you will get the exact StoryWalk® you want every time.

StoryWalks® will be distributed the following ways:

- Pick-up: Libraries within a 50-mile radius of VTLIB (and not on the courier) will be requested to pick up borrowed StoryWalks® at VTLIB in Barre. Borrowers will coordinate an appointment with Jennifer Johnson to do this.
- Courier: Libraries on the courier system will receive StoryWalks® via courier.
- Mail: Libraries more than 50 miles away from VTLIB (and not on the courier) may receive StoryWalks® by mail, although pick-up is still preferred. Libraries must be willing to pay return postage if they receive a StoryWalk® by mail, or coordinate with Jennifer Johnson to pass on to another library to use and return.

In light of the COVID-19 pandemic, borrowers must agree to adhere to the following guidelines when presenting a StoryWalk® in their communities:

1. Borrowers are encouraged to find ways to present a StoryWalk® that are conducive to safe social distancing. This may include having a drive-by StoryWalk® in a parking lot or on a road that can be safely driven on or posting pages in the windows of businesses that are spread apart.
2. If the StoryWalk® is placed outside along a trail or path, individual pages must be **at least** twelve feet apart. When advertising such a StoryWalk®, materials must include information about safe social distancing, and other state mandated requirements, while enjoying the StoryWalk®, and an informational poster about social distancing must be included at the beginning. StoryWalk® pages should be wiped down frequently, and patrons should be discouraged from touching pages.

The borrower must acknowledge the following when borrowing a StoryWalk® from VTLIB:

1. Borrower understands that only the laminated story pages are provided, and that VTLIB does not have any stakes or adhesive material available. However, the borrower may add Velcro to the back of the pages or make other alterations to the pages (such as adding holes in the corners) so that they may be affixed to whatever support the borrower will be using. Borrowers may also use a staple gun at the top and bottom of the pages. As long as the page content is visible and undamaged and the StoryWalk® will be useable by the next borrower, most methods of affixing the pages to a support are permitted.
2. Borrower understands that the following credit must be used during all promotion of the StoryWalk® and must be posted in some fashion at the beginning of the walk:

**“The StoryWalk® Project was created by Anne Ferguson of Montpelier, VT and developed in collaboration with the Kellogg-Hubbard Library. Storywalk® is a registered service mark owned by Ms. Ferguson.”**

If desired, borrowers may use the credit page created by Anne Ferguson. It is available on the Kellogg-Hubbard StoryWalk® page in the “StoryWalk® FAQs” document:

<https://www.kellogghubbard.org/storywalk>

3. Borrower understands that pages must be thoroughly cleaned and returned to VTLIB as a complete set. Please remove all staples or other matter from the walks before returning (Velcro does not have to be removed, unless it is extremely dirty and/or cannot be used again.)