



ABLE Library, Vermont Department of Libraries Local Recording Program: Selection Procedure for Recordings

Introduction

The ABLE Library Recording Program provides the opportunity for Vermont residents who qualify for ABLE services to access books and information available to Vermonters through their local public libraries. The Local Recording Program is designed to complement the Library of Congress National Library Service for the Blind and Print Disabled (NLS) audiobook collection by offering recordings of books of special interest to Vermonters, including books written by Vermont authors, books about Vermont, and books set in Vermont.

Purpose

The purpose of this procedure is to provide selection guidelines for materials to be recorded by volunteers for the ABLE Local Recording Program which are not provided by the NLS.

Intellectual Freedom

The ABLE Recording Program follows the selection guidelines as stated in the NLS "Collection Building Policy," as well as the Vermont Department of Libraries' Collection Development Policy.

Responsibility for Selection of Materials for Recording

The selection of titles for local recording is the responsibility of the ABLE Library director. ABLE Library staff, Department of Libraries' staff, ABLE patrons, and members of the public are encouraged to make suggestions of books for recording. Suggestions for the inclusion of titles in the locally recorded collection may be made to the ABLE Library director.

Selection Criteria for Locally Produced Digital Books

General considerations in the selection of materials to be recorded include positive evaluation in established and widely accepted reviewing sources, public interest, need of subject representation in the collection, availability, and patron demand. Special

requests and recommendations by patrons may be accepted for consideration. Receipt of special requests and recommendations by patrons does not oblige the ABLE Library to record those materials. All materials will be considered following the ABLE Library's regular evaluative process.

Selection Priorities

In addition to the NLS "Collection Building Policy," and the Department of Libraries' Collection Development Policy, the ABLE Recording Program the following factors when selecting materials for recording:

- Materials available from NLS or other readily accessible sources will not be considered for recording. If the item is only available in a format the requestor cannot use, an exception may be made;
- Texts that rely heavily on drawn images, charts, or illustrations within the narrative or include complex language may exceed the capability of available volunteer narrators;
- Capacity of staff and volunteers and available studio hours;

The ABLE Library does not typically record textbooks, general reference materials, manuscripts, or unpublished works.

Resources

National Library Service for the Blind & Physically Handicapped (NLS)
Collection Building Policy

<https://www.loc.gov/nls/who-we-are/guidelines-and-specifications/collection-building-policy/>

Vermont Department of Libraries
Collection Development Policy
[\[include link\]](#)