

Using Vermont ABLE Library Catalog

<https://vtable.klas.com>

The ABLE Library, part of the Vermont Department of Libraries, offers an online catalog to allow patrons to order their own books and monitor their own accounts. If you have transferred to Vermont from another state, or if you get Braille materials from Perkins, you may notice our catalog is similar to these other libraries' catalogs; many of us use the same system.

Please note: you do not HAVE to use the online catalog at all. We continue to be reachable by phone, regular mail, and email and will be happy to search for and order books for you.

Your Account

If you plan on ordering books or monitoring your account, login to your account before you search for titles. Click on My Account from the menu options. You will need to use the user ID and password that have been assigned to you. The user ID is based on your name and has two numbers at the end. The password is the last four digits of the phone number you gave us. Capitalization does not matter. Contact ABLE Library for your login information. (You may also choose to use the sign in option on the top right of the screen. This option will bring you to a quick search screen rather than your account.)

Your User ID _____

Your Password _____

Please note: if your login information is entered incorrectly three times, the system will lock you out. Please call our office to have your account reset.

Once you log in, you will see a screen summarizing your account, such as how many books you have checked out and how many you have on request or reserve. Click on those words to review information pertaining to each option. You may also review other account information from options located on the left side of the screen.

Catalog Search

To look for books, click on Home, located on the left side of the screen. You may enter information here to do a quick search or select the Search button from the menu which allows for a more customized search.

Type your search term in the query box. Underneath the query box, choose what type of search you would like to do from the index option. You may wish to customize your search further by using the Sort option. Click the Search button now to run your query/search.

Search Results

You will notice Search results also include break down by medium (also called "format"), subject information as it pertains to your search, and items available in each format.

Please note: The book number, or KLAS ID number, indicates whether the title is a digital book (the number begins with DB), a large print book (the number begins with LP), or a movie (the number begins with DVD), or a print/Braille book (the number begins with BR).

To get more information about a title, click on the title itself. This next screen will give you a description of the title, the narrator, and other information. To select the book, click the button labeled Add to Book Basket, located near the bottom left of the web page.

If you want the book to be sent right away, click on Rush, appearing under the Action heading. You will be limited to three "rush" requests at a time. Call our office if you need more than three items sent.

Click on Search Results if you want to select additional titles from that search. If you want to conduct a different search click on Home, or Search.

Click on Proceed to Checkout when you are finished selecting your books. You should now see a confirmation screen listing the titles you have just ordered. If you get a screen saying there are no items in your book basket, you may be listed as being "on hold" with us; please call our office to change your status. You may have also selected an item(s) that does not appear in your media profile.

For additional information, please call our office at 802-636-0020 or 1-800-479-1711 (toll free in Vermont), or email lib.ablelibrary@vermont.gov.